



**ACADEMIC YEAR 2021-22
INTERNAL QUALITY ASSURANCE CELL**

18.09.21

Minutes of Meeting

Programme Advisory Committee(Internal Members) meeting was held on 17.09.21 to review the PAC (External members) recommendations and attainment of department target. The following points were insisted during the meeting.

- **Certification efforts** - SWAYAM/NPTEL course execution efforts to be tracked
- **Collaboration and linkages initiatives** - Department level initiatives to be made to establish linkages with industries towards industrial training
- **Guidelines for enrichment initiatives, clubs, wings & societies** - In-charges to ensure evaluation of value addition initiatives are made at the end of the session. Effectiveness of the course to identified through feedback analysis. Attendance records are to be maintained for enrichment initiatives and certification are to be made for all 30 hour value addition courses.
- **Professional society enrolment and activities** - Departments to ensure enrolment of identified society is made by II year students. In-charges of respective societies to ensure planned activities are executed.
- **NPTEL session for courses** - NPTEL session execution reports are to be filed. Evaluation on the session to be made by respective course in-charge.
- **Industrial training - Post training presentation session** - departments to ensure student batches present their learning experience after Industrial training / Internship efforts.
- **Periodical followup on Department Target attainment** - periodical followup have to be made to ensure attainment of target set by the department

K. V. Pillai 18/9/21
IQAC Coordinator


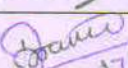
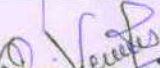
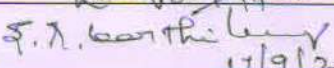


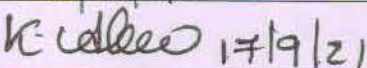
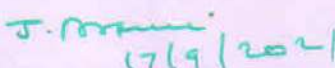
J. Prasad 18/9/2021
PRINCIPAL



ACADEMIC YEAR 2021-22

IQAC Department Members Meeting

Meeting Attendance - 17.09.21

IQAC Members	Signature
Mr.K.Arun/Civil	 17/09/21
Mr.R.SriramKumar/CSE	 17/9/21
Ms.D.Vennila/ECE	 17/9/21
Mr.S.R.Karthikeyan/EEE	 17/9/21
Mr.M.Aswin /Mech	 17/9/21
Mr.G.Jeyakrishnan/Maths(S&H)	 17/9/21
Ms.K.Abhirami	 17/9/21
PRINCIPAL	 17/9/2021